

## PTO Minutes

December 10, 2025

In Attendance: Kenlyn Laureys, Alice Nesvold, Ashlyn Irk, Sarah Lundell, Tara Bush, Jessica Van't Hof, Alyssa Boggs, Forest-Ann Sherk, Malarie Varnak, Jessica Warner

Via Video:

1. Call to Order 2:12
2. Obtain signed Code of Conduct for all members (Ashlyn)
  - a. New members need to sign code of conduct unless already on file
3. Update from Mrs. Bush
  - a. Lost and found system working great
  - b. Middle of year testing being done now
  - c. Food Pantry is working out great. Items getting re-stocked in Feb. Received large donation of winter coats from community member
  - d. Spirit week items will be donated to local food pantry
4. Treasury Report (Allie)
  - a. Balance = \$20,000
    - i. Outstanding expenses
  - b. 5<sup>th</sup> grade graduation shirts (last year)
    - i. Invoice from last year just came in
      1. \$1029.00
  - c. Sprocket photo processor
    - i. \$700 (3 yr warranty)
  - d. Staff Christmas gifts - purchased
  - e. Spirit Wear Giveback
    - i. \$75.00 donation
  - f. Purchase Strider bike at 40% off?
    - i. Voted not to purchase
  - g. Double check with Tim Scott to see insurance requirements before we do a policy renewal
    - i. Expires Feb 22nd - \$300/year
5. School Wide Fun
  - a. December: Ornaments 12/19 at 9 am cst
    - i. Sort by class following this meeting
  - b. January: Penny War to name Olive's Tiger mascot
    - i. Each class will submit a name
      1. Mrs. Bush and committee will pick top 3 names
      - ii. January 12-16: Voting week. Assembly later in the month to announce name

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1. Gift for each student in celebration
- c. February: Cereal dominos
  - i. Some donated to local food pantry, some will be kept at Olive school food pantry
- d. March: Easter egg hunt
- e. April: None
- f. May: Field day
6. Communications (Sarah)
  - a. Post Fun Fair Save the Date
7. Spirit Wear Store
  - a. Feb 16-March 6
  - b. Review current spirit wear inventory, order additional
  - c. Kindergarten open house
    - i. March 19th
8. EPI
  - a. Teacher samples needed?
    - i. No requests received yet from teachers
  - b. Awaiting sale dates from EPI
  - c. Have sign up at fun fair and Kindergarten open house to receive notification when sales open
9. Staff Appreciation
  - a. Black Cat pizza luncheon 12/11; pizza warmer available
    - i. Sarah will pick up 9:30
  - b. Staff Christmas gifts prepared, ready to be distributed
  - c. 3<sup>rd</sup> quarter luncheon
    - i. Baked Potato Bar from Diner?
10. Fun Fair
  - a. Next planning meeting January 8th @ 730 cst via Microsoft Teams
    - i. Allie will make event meeting link
  - b. Request kitchen access for food sales
    - i. \$25/hour
11. Scholarship
  - a. Application has been reviewed and is ready for go live in 2026
  - b. Updated rubric (Sarah)
    - i. Changed weight of academic grades
12. Giveback
  - a. 3<sup>rd</sup>/4<sup>th</sup> quarter giveback

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- i. Jessica to check availability of Jalapeño Grill and Puerto Villa
- b. Last day of school Kona Ice and Tom's Coffee Truck; May 22<sup>nd</sup> 1-4 cst
  - i. Possibly add a food truck also
- c. Next year walk-a-thon - use Boosterthon Support Service?
  - i. Voted not to do

13. Next meeting: January 21<sup>st</sup> @ 2:10 cst in the Tiger's Den