

PTO Minutes

December 10, 2025

In Attendance: Kenlyn Laureys, Alice Nesvold, Ashlyn Irk, Sarah Lundell, Tara Bush, Jessica Van't Hof, Alyssa Boggs, Forest-Ann Sherk, Malarie Varnak, Jessica Warner

Via Video:

1. Call to Order 2:12
2. Obtain signed Code of Conduct for all members (Ashlyn)
 - a. New members need to sign code of conduct unless already on file
3. Update from Mrs. Bush
 - a. Lost and found system working great
 - b. Middle of year testing being done now
 - c. Food Pantry is working out great. Items getting re-stocked in Feb. Received large donation of winter coats from community member
 - d. Spirit week items will be donated to local food pantry
4. Treasury Report (Allie)
 - a. Balance = \$20,000
 - i. Outstanding expenses
 - b. 5th grade graduation shirts (last year)
 - i. Invoice from last year just came in
 1. \$1029.00
 - c. Sprocket photo processor
 - i. \$700 (3 yr warranty)
 - d. Staff Christmas gifts - purchased
 - e. Spirit Wear Giveback
 - i. \$75.00 donation
 - f. Purchase Strider bike at 40% off?
 - i. Voted not to purchase
 - g. Double check with Tim Scott to see insurance requirements before we do a policy renewal
 - i. Expires Feb 22nd - \$300/year
5. School Wide Fun
 - a. December: Ornaments 12/19 at 9 am cst
 - i. Sort by class following this meeting
 - b. January: Penny War to name Olive's Tiger mascot
 - i. Each class will submit a name
 1. Mrs. Bush and committee will pick top 3 names
 - ii. January 12-16: Voting week. Assembly later in the month to announce name

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1. Gift for each student in celebration
 - c. February: Cereal dominos
 - i. Some donated to local food pantry, some will be kept at Olive school food pantry
 - d. March: Easter egg hunt
 - e. April: None
 - f. May: Field day
6. Communications (Sarah)
 - a. Post Fun Fair Save the Date
7. Spirit Wear Store
 - a. Feb 16-March 6
 - b. Review current spirit wear inventory, order additional
 - c. Kindergarten open house
 - i. March 19th
8. EPI
 - a. Teacher samples needed?
 - i. No requests received yet from teachers
 - b. Awaiting sale dates from EPI
 - c. Have sign up at fun fair and Kindergarten open house to receive notification when sales open
9. Staff Appreciation
 - a. Black Cat pizza luncheon 12/11; pizza warmer available
 - i. Sarah will pick up 9:30
 - b. Staff Christmas gifts prepared, ready to be distributed
 - c. 3rd quarter luncheon
 - i. Baked Potato Bar from Diner?
10. Fun Fair
 - a. Next planning meeting January 8th @ 730 cst via Microsoft Teams
 - i. Allie will make event meeting link
 - b. Request kitchen access for food sales
 - i. \$25/hour
11. Scholarship
 - a. Application has been reviewed and is ready for go live in 2026
 - b. Updated rubric (Sarah)
 - i. Changed weight of academic grades
12. Giveback
 - a. 3rd/4th quarter giveback

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- i. Jessica to check availability of Jalapeño Grill and Puerto Villa
 - b. Last day of school Kona Ice and Tom's Coffee Truck; May 22nd 1-4 cst
 - i. Possibly add a food truck also
 - c. Next year walk-a-thon - use Boosterthon Support Service?
 - i. Voted not to do
13. Next meeting: January 21st @ 2:10 cst in the Tiger's Den