

**Rolling Prairie Elementary School
Title I Parent Involvement Policy
2023-2024**

The Rolling Prairie Elementary School **Annual Title I meeting will be convened on August 9, 2023, at school.**

Additional parental involvement meetings will be held on:

Oct. 17-18, 2023 Title I Parent Teacher Conferences

Nov. 13, 2023 Title I Family Game Night

Dec. 7, 2023 Title I Bulldog Bingo

Jan. 18, 2024 Title I Camp Read A Lot

Feb. 19, 2024 Title I Superhero Night

Apr 8, 2024 Title I Bulldog Buddy Reading & Writing

May 7-9, 2023 Title I VIP Day

(*All times are TBD)

All parents were notified by several means:

- ❖ Monthly school newsletter
- ❖ Emails to families
- ❖ Posted on school website
- ❖ Posted on school and PTO Facebook page
- ❖ Shared at PTO meetings

These meetings were held to inform parents of Rolling Prairie's participation in Title I programming:

- ♦ School-wide program-funds are distributed among **all** students
- ♦ Rolling Prairie Elementary School 52% poverty rate
- ♦ Two Title I Teachers
- ♦ Two Instructional Assistants
- ♦ One School Social Worker

and to explain the requirements of the school:

- ❖ Highly qualified staff members
- ❖ Aligned curriculum and instructional materials
- ❖ High quality academic assessments
- ❖ Participate in federal and state accountability systems

and the right of the parents to be involved:

- ❖ Student/Parent/Staff Compact

- ❖ To provide parents with a venue to receive information and ask questions
- ❖ Parent Advisory Group
- ❖ P.T.O.
- ❖ Parent Resource Center

Affording parents substantial and meaningful opportunities to participate in the education of their children:

- ◆ Library helpers
- ◆ Classroom volunteers
- ◆ Family Literacy Events
- ◆ Family Math Events
- ◆ Field trip participants
- ◆ Parent-Teacher Conferences
- ◆ Spelling Bee

Our parent meetings are held making provision for a flexible schedule and will provide information in a language the parents can understand. Our parents will be provided opportunities to provide suggestions, interact and share experiences with other parents, and participate appropriately in the decision-making process concerning programs and providing input on school plans.

At our meetings, we will review our curriculum, our means of assessment, and the proficiency levels our students are expected to achieve and maintain.

Please see specific information to be provided from staff members written below.

Curriculum

Curriculum maps are accessible to all teachers for the subject areas in which they teach. They can be accessed on-line, they can also be found in the Office of the Curriculum Director.

Rolling Prairie Elementary School implements a balanced literacy model for the teaching of reading and writing based on the science of reading. The reading workshop is the basis of our reading curriculum. It includes a mini lesson, a read aloud, guided reading, independent practice time, and sharing time. The writing curriculum consists of the writing workshop, which follows the same procedures as the reading workshop of a mini lesson, independent practice, and sharing time. The Six Traits Writing resource is used as well. Ready Reading is utilized in grades 2-5. Kendore Phonics is also utilized as part of our ELA block. Ready Indiana Mathematics program is a math program structured to deepen understanding and is used in grades K-5. It emphasizes conceptual understanding through reasoning, modeling, and discussion that explore the structure of mathematics, while also developing students' procedural fluency. The lessons use a research-based, proven effective instructional model with a balance of conceptual understanding and procedural fluency to build confidence and mastery of the Indiana Academic Standards.

Social Studies is taught based on our Indiana Academic Standards, using a McGraw-Hill curriculum along with a variety of resources. The grade level focuses are: K-1 Neighborhood, 2-Our Community, 3- Communities, 4-Indiana History, and 5-US History.

Assessment

Students are assessed regularly throughout the year in multiple ways. We use standardized assessments, traditional assessments, and authentic assessments to show student progress. (All of the following examples are explained in greater detail below.) Examples of standardized tests are ILEARN and IREAD3. Traditional assessments are reading tests, math tests, spelling tests, social science tests, science tests, and lexile tests. Teachers make observation notes during reading and writing workshops, take notes during student reading conferences and use rubrics as authentic assessment tools.

Based on Six Traits writing, students are assessed in writing quality (application) and grammar/capitalization/punctuation/spelling conventions frequently throughout the school year. Indiana's ILEARN Test is a spring test. Students will participate in ILEARN testing in the spring (April 15-May 10, 2024). Indiana's ILEARN test measures student achievement and growth according to Indiana Academic Standards. ILEARN is the summative accountability assessment for Indiana students in grades 3-8 and assesses: English/Language Arts (Grades 3); Math (Grades 3); Science (Grades 4); Social Studies (Grade 5).

Students in Grade 2 and 3 will take Indiana's IREAD3 Test in March (March 4-8, 2024). Students must pass this assessment to receive promotion to grade 4. Students that do not pass this test of reading skills will be expected to attend summer remediation if offered and re-take the test in June. A student that does not pass the test in Grade 3 the second time must meet the qualifications for a waiver to grade 4/have a meeting with the school Principal to determine a plan for grade retention/promotion.

Kindergarteners are assessed with a locally developed kindergarten assessment and reported each grading period to parents. The same skills are assessed throughout the school year to note progress and areas that need more focus.

Parents will be provided information concerning both our school's performance and their own students' performances on standardized and formative testing. This will be accomplished through communication on our school's website, letters sent via mail to parents, and during parent meetings at the school. The staff at Rolling Prairie will assist parents in encouraging regular attendance, providing adequate time and proper environment for homework, and guiding in nutritional and health practices. This assistance will be provided through the principal's office, student services, the health office, and from teachers.

Community Resources

Various community resources are available to Rolling Prairie parents, including information on parenting and discipline; medical, dental, and health information; and brochures on area recreation opportunities for students. These materials are located in the Parent Resource Center. Parents should sign in at the main office before utilizing the resource center.

Periodically throughout the school year, social agencies are highlighted in the school newsletter, school website, and on the guidance counselor's school Facebook page to keep parents informed of available assistance within the community. In addition, information regarding service agencies is available to parents by contacting the school counselor.

Community Agencies:

- ◆ Youth Service Bureau
- ◆ Geminus
- ◆ Big Brother/Big Sisters
- ◆ The Advocacy Center
- ◆ Local Area Churches / Food Banks
- ◆ Super Shot Free Immunizations
- ◆ LaPorte County WIC Office
- ◆ IU Health – LaPorte Hospital
- ◆ Salvation Army
- ◆ YMCA of LaPorte
- ◆ Meridian Counseling Service
- ◆ Autism Society of North Central Indiana
- ◆ United Way
- ◆ Dental Information (Smiles Program)

Rolling Prairie Elementary assists in the transition of pre-school children by attending IEP case conference meetings for placement and programming of students. Kindergarten Registration is held annually in the spring to provide parents with information and enroll students in our kindergarten programs. We also host a spring kindergarten visit/experience with our local pre-school programs.

The Indiana Partnership Center: *A not-for profit Parent Information and Resource Center, funded in part, by the U.S. Department of Education, Office of Innovation and Improvement, serving the families of Indiana, helping to ensure the academic success of Hoosier children.*

The IPC publishes a newsletter, Partners in Learning. This resource is available by visiting Rolling Prairie's Parent Resource Center. You may also contact Indiana's Parent Information & Resource Center (PIRC) at 921 E. 86th Street Suite 108, Indianapolis, Indiana 46240 or calling (317) 205-2595 or log on to www.fscp.org.

Quality Assurance Statements

All school personnel will provide timely responses to parents' questions, concerns, and recommendations.

Additionally, the staff at Rolling Prairie Elementary School will build the school's and parents' capacity for strong parental involvement by committing to the following:

- ❖ Provide parents and community members written information about the community resources that are provided in our area.
- ❖ Inform parents about where they can find additional information about parent involvement from such places as the Parent Information Resource Center.
- ❖ Provide parents with ideas for everyday learning activities at home, such as:
 - Modeling reading in front of their children
 - Setting aside a family reading time.
 - Taking their children to the library.
 - Learning ways to build math and reasoning skills together.
 - Providing ways parents can help their children with homework.
 - Providing a Family Involvement Survey to parents and guardians. This will provide our staff information on how we can best serve our families and break down barriers to parent involvement.

Questions, comments and concerns regarding this Parent Involvement Policy or Rolling Prairie's Schoolwide Plan may be submitted verbally or in writing to:

Dr. Pamela Moore, Principal
Rolling Prairie Elementary School
Office
605 E Michigan Street
Rolling Prairie, IN 46371
219-778-2018
pamelamoore@npusc.k12.in.us

Jen Sass, Curriculum Director
NPUSC Central
5327 N. Cougar Road
New Carlisle, IN 46552
574-654-7273
jsass@npusc.k12.in.us