

June 7th, 2021

Dear Parent(s) or Guardian(s),

This letter is to inform all parents and/or guardians about the K-12th registration process for the 2020-2021 school year. Our registration process will be completely online this school year like it was last year. Please read the information below regarding this process and/or answers to your possible concerns. NPUSC will continue to use an online registration program called Power School Enrollment, formally known as "Infosnap." You will also receive your student(s) snap codes to register online mid July. Registration will open on Monday, July 12th. For any issues with Online Enrollment call Power School Parent Support at 1-(866)-752-6850. For any NPUSC specific issues with the online enrollment, you may contact Steve Hand at 574-654-0203 or shand@npusc.k12.in.us

K-12th Grade Parent(s) or Guardian(s)

You may complete ALL of your paperwork (textbook fees, apply for free and reduced lunch, fill out emergency information, and obtain the optional iPad insurance) through the Power School Enrollment website before the start of the school year. If you do not have WIFI access through a home computer, you can easily access this online process via your cell phone. If you need anything to be translated, you may contact Yessica Jimenez at yessicajimenez@npusc.k12.in.us. If you wish to obtain a payment plan for iPad insurance and/or textbook fees, you must do this in person at your student(s) school office or at the NPUSC Central Office beginning on Monday, July 26th. Further communication regarding 6th-12th grade class schedules and obtaining parking passes for high school students will be communicated from your building principal.

What are the 2020-2021 textbook fees and how have they changed?

We know that many of you like to plan ahead on textbook fee rental, and this year NPUSC will continue to have a flat fee for each grade level for all K-12th grade students. Please note that high school students taking AP, Dual Credit, or specialized classes will have an additional charge. A charge of \$25 fee for one specialized course taken; \$18.75 fee for each class if 2 or more specialized courses are taken. These textbook rental fees include fees for textbooks, electronic devices, and consumables such as workbooks utilized by the individual student. Textbook rental fees will be assessed for every student. The State of Indiana does offer textbook assistance (textbook assistance is not available for insurance plans) to those families who qualify for free and reduced price meals. You can apply for free and reduced price meals at the following link:

https://www.myschoolapps.com/Home/DistrictRedirect/NEW_PRAIRIE_IN?langid=1

You can also access this link on the New Prairie home page. Applications will open July 12th, 2021. The link will also be provided on the Power School Registration website. You can also pick up the application at your child's school office.

When are textbook/digital textbook rental fees due?

Textbook rental fees are due by September 24th, 2021. Payments can either be made during online registration (via credit/debit card/e-check---an additional processing fee will be assessed), or by cash/check/money order at your child's school or at the NPUSC Central Office at 5327 N Cougar Road New Carlisle, IN 46552. (In the event that you are unable to visit the school or CO, payments in the form of check/money order may be mailed to your child's school.) If you wish to enter into a payment arrangement to spread your payments into 4 equal installments due Sept. 15th, Oct. 15th, Nov. 15th, and Dec. 15th of 2021, then a payment agreement must be signed no later than September 24th, 2021. Payment arrangements can either be made at your child's school or by visiting the Central Office beginning Monday, July 26th. Only a legal parent/guardian may enter into a payment plan. If a parent/guardian has been turned into collections within the last two school years, then a payment plan will not be allowed. If fees are not received or an approved payment arrangement is not made by September 24th, 2021, then your account will be sent to a third-party collection agency. A \$10 fee will be added to your account balance as well as any charges or fees added by the third-party collection agency. **Failure**

to satisfy the payment agreement plan will also result in your account being submitted for collections with the same additional fees as listed above.

Kindergarten \$105
1st-2nd Grades \$125
3rd-5th Grades \$155
6th-8th Grades \$185
9th-12th Grades \$210

What is offered with the optional iPad insurance?

By law we are not allowed to mandate that parents/guardians purchase iPad insurance. New Prairie United School Corporation will continue to offer individual device insurance plans with a zero-dollar deductible. Plans must be purchased or waived prior to the first day of school. (NOTE: Insurance coverage purchased during the 2020-2021 school year ends on July 31st.) Payments for the policy can be made via cash, check, money order, or credit/debit card. Credit, debit and/or e-check payments can be made online by selecting the link on the Power School Registration page. An additional processing fee will be charged for online payments. If you wish to pay via regular check, cash or money order, then you must pay in person at your child's school or the NPUSC Central Office; alternatively, you may send payment via mail to your child's school. If you wish to enter into a payment arrangement to spread your payments into 4 equal installments due Sept. 15th, Oct. 15th, Nov. 15th, and Dec. 15th of 2021, then a payment agreement must be signed no later than September 24th, 2021. Payment plans may only be completed at your child's school or at the Central Office at 5327 N Cougar Road beginning Monday, July 26th. Under Indiana Statute, insurance plans do not qualify for consideration under textbook assistance. Our repair facility guarantees that the student will have their iPad returned to them within 7-10 business days. For devices lost, stolen, or damaged beyond repair, a \$329 replacement cost will be applicable. If a device is non-repairable, we may transfer the policy to a different device if it is determined that the non-repairable status is not the result of abuse or neglect. The insurance policy does not cover water damage. We will issue a replacement device if we determine that the device covered under our plan cannot be repaired or if it was lost due to theft. A new protection plan will need to be purchased for the replacement device. Here is the link to insurance policy information:

<https://www.npusc.k12.in.us/wp-content/uploads/2021/06/iPad-Insurance-Why-You-Should-Purchase-Coverage-1.pdf>

Elementary Students \$25 Middle/High School Student \$30

. iPad Insurance - Why You Should Purchase Coverage

Your student is provided an iPad each year to receive educational instruction and to work on school related assignments. Accidents happen, whether we like it or not.

iPad repairs are costly. Repair bills start at \$89.99 for damages such as cracked screens. If you do not have insurance, your child's device is NOT COVERED and you will be billed.

To avoid these charges simply sign up for iPad insurance. Insurance covers the iPad for the **ENTIRE** school year. Insurance covers multiple repairs such as accidental drops, cracks, spills, and technical issues. iPad insurance does NOT cover loss, theft, intentional damage, nor deemed unrepairable due to severe damage. If the device is considered unrepairable you will need to purchase a new insurance policy for the replacement iPad.

Elementary Insurance \$25.00/school year/per iPad

Middle/High School Insurance \$30.00/school year/per iPad

Why will my child be issued a NPUSC Student Email Account?

Students will be assigned email accounts for use of our Learning Management System (Schoology and Google Classroom), as well as being able to share work with their classroom teacher(s). The primary grades will use this feature through Google Classroom next school year and the 5th-12th grade students will use it within Schoology. The email address will be in the form of username@npusc.k12.in.us

What are the Acceptable Use Policies?

Acceptable Use Policies (AUPs) are an integral part of any 1:1 technology framework. An AUP must be concise and clear, while at the same time covering the most important points about what users are, and are not allowed to do with their device on or off the school network. AUPs are written to protect the student and the school corporation. Our school board and legal counsel have approved this NPUSC Acceptable Use Policy. Parents will have to sign the AUP before their child begins the 2021-2022 school year to receive access to their iPad. A student may not have access to their iPads until this form is signed.

What is new to the Apple IDs and passwords?

NPUSC will continue to manage the Apple ID for each K-12th grade student. Apple has created and managed Apple IDs for use of their Apple Classroom App, which allows more proficient backing up of data on the device in regards to content and iTunes University. This method will also help in terms of the privacy and security needs of the school system. All students will be required to use their assigned managed Apple IDs. Students will **not** be able to put individual passcodes on their devices and this feature will be disabled on each iPad for the 2021-2022 school year. If you have any questions regarding either of these changes, you may contact Mark Norton, Director of Technology at mnorton@npusc.k12.in.us or 574-654-0228.

Is there anything I need to do with Transportation?

All of our in-district students are assigned to a bus unless we are informed otherwise. If you informed us last year that your student will not be riding, the system may still put your student on a bus. If you know your child will not be riding (they will be driving, being picked up and/or dropped off, etc) please contact us to let us know. This will help us to streamline our routes by avoiding unnecessary stops. If your student(s) situation changes, please give us a call. We keep all students in our system and can arrange transportation if needed. As a reminder, each student may have one morning pick up location and one afternoon drop off location. These locations need to be on file with the school office. Any questions or changes, please call the Transportation office 574-654-7373 or 219-778-9585.

Dr. Carrie Cannon

Assistant Superintendent

ccannon@npusc.k12.in.us /574-654-7273