

New Prairie United School Corporation

# Request for proposal

Responses Due Sept 18, 2020 at 3:00 pm CST

Bid Opening at 8:00 am Sept 21

NPUSC Administration Building

For Construction Manager as Constructor for a Football  
Half Time Building

5327 N Cougar Road  
New Carlisle Indiana 46552

New Prairie School Corporation is seeking a Construction Manager as Constructor (CMC ) for construction of a football halftime building at Amzie Miller field. Below are project description, selection criteria, and submittal requirements for interested parties.

Project description:

- Construction of a 60x168 steel building.
- Building will be of steel construction with concrete footings and floor.

- The building will contain 2 locker rooms with showers, coaches offices, trainers room, and officials locker room.
- Design is by DLZ.
- Start date by October 20 2020
- Completion by football season 2021. This is around July 26 2021.
- Contractor will work with School's Building Trades Program for interior partition framing.

## Firm Information and Relevant Project

### Experience:

#### Firm Identification:

Name of Firm

Year Established

Address

Phone

Website Address

#### Business Organization:

- Number of years your firm has provided CMC services

List principals/officers of your firm.

- Describe the bond capacity of your firm

- CMC will be required to provide a payment and performance bond for this project.
- Provide a statement confirming you will meet the insurance requirements for this project.

### Relevant Project Experience and References:

- List any K-12 you have done or are currently doing as CMC
- Provide a list of (3) K-12 educational client references of projects you have done in the last 5 years.
- List (3) private Indiana project you have done in the last 5 years.
- Provide a list of team members that will be working on this project.

### Project Approach:

#### Staffing:

- Provide a project team chart.
- How would you manage and staff this project.
- What is your approach to involving New Prairie United School Corporation in the decision-making process.
- Describe your process for working with the owner in establishing a prequalifying program for selection of subcontractor.

- Would your firm seek to self-perform any of the work?
- Describe your recommendation for handling construction contingencies
- Describe your approach to punch list items.

### Insurance Requirements:

- The limits for Workers Compensation Insurance shall meet statutory limits mandated by State and Federal law.
- The limits for employers liability shall be as follows
  - Bodily Injury by Accident. \$1,000,000/each accident
  - Bodily Injury by Disease. \$1,000,000/policy limits.
  - Bodily Injury by Disease. \$1,000,000/employee
- The limits for Commercial General Liability insurance including coverage for Premises-operations, Independent Contractors Protective, Products-Completed Operations, Contractual Liability, and Personal Injury shall be as follows.
  - \$1,000,000 Each Occurrence
  - \$2,000,000 Job Site Aggregate
  - \$1,000,000 Personal and Advertising Injury

\$2,000,000 Products-Completed Operations  
Aggregate

- Automobile Liability Insurance (owned and, non-owned and hired vehicles) for bodily injury and property damage shall be \$1,000,000.
- Umbrella or Excess Liability coverage shall be as follows.

\$5,000,000 over primary insurance.

\$10,000,000 retention for self-insured hazards  
each occurrence.

### Compensation Proposal:

- The proposed fixed fee for Pre-Construction Services to include:
  - 1) Planning and Scheduling
  - 2) Estimating
  - 3) Value Management
  - 4) Quality Review
  - 5) Preparing contracts for Construction
  - 6) Life-Cycle Costing
  - 7) Bid Procurement

## 8) Design Meetings and staffing Costs

- Provide a Construction Manager Fee for overhead and profit based on a percentage that will be multiplied by the cost of the work.
- Construction Manager Fee percentage will be the same that is used for changes in work.
- Identify whether your insurance costs are included as part of your fee. If not identify what your costs for this project will be.
- Identify what your bonding costs are.
- The Proposal does not need to identify the predicted costs for the following
  - 1) Safety equipment
  - 2) First aid supplies
  - 3) Opening protection
  - 4) Fire extinguishers
  - 5) Temporary fencing
  - 6) Storage rental
  - 7) Temporary toilets
  - 8) Temporary stairs
  - 9) Temporary enclosures
  - 10) Temporary barricades
  - 11) Project signs

- 12) Bulletin boards
- 13) Temporary power services
- 14) Temporary heat
- 15) Periodic clean-up
- 16) Trash dumpsters
- 17) Job trailer and utilities.

- Items to be paid for by the owner are Design, site surveys and permits for construction.
- The proposal shall be based on the modified AIA A133-2009 Standard form of agreement.
- Payment is the cost of the work plus a fee with a guaranteed maximum price.

### Miscellaneous Provisions:

- Bidders must be a signatory labor compliant company with a registered apprenticeship program.
- Prevailing wages are not in effect for this project.
- New Prairie United School Corporation reserve the right to terminate the RFP process for any reason, to be the sole judge of the responses submitted and to reject all responders to this RFP.

- New Prairie United school Corporation create no obligation of any kind in issuing this RFP.
- Neither this RFP nor the response shall be construed as a legal offer.
- New Prairie United School Corporation assume no responsibility or liability for any expenses incurred by the prospective CMC, in connection with the preparation or delivery of a response.



