

ADDENDUM TO
ASSISTANT SUPERINTENDENT CONTRACT

This addendum made & formalized July 1, 2020, between the **New Prairie United School Corporation (Employer)** and **Carrie Cannon (Assistant Superintendent)**.

The Employer and the Assistant Superintendent hereby mutually agree to the following term which shall supplement the terms set forth in the Regular Teachers Contract executed this 1st day of July 2020, by the Employer and the Assistant Superintendent.

I. INSURANCE

The employer shall provide the Assistant Superintendent the following insurance benefits:

A. Coverage

1. Term Life (\$100,000)
2. Hospital & Medical Insurance - Group Plan
3. Long-Term Disability Insurance

B. Costs

Employer will pay all premium costs except One Dollar (\$1.00) for purchase of the insurance coverage set forth in Item "A" above.

II. VACATION/LEAVE DAYS

A. Personal Leave

Assistant Superintendent shall receive thirty (30) paid leave days per year. There will be no accumulation or payment for any unused days.

B. Vacation/Holidays Days

Assistant Superintendent is eligible for the following paid holidays:

July 4	Christmas Eve	Good Friday
Labor Day	Christmas Day	Memorial Day
Thanksgiving Day	New Year's Eve	New Year's Day
Day after Thanksgiving	President's Day	

When these Holidays fall on a weekend, the next week day will be the paid

Holiday.

C. Sick Bank

A sick bank has been established to enable administrators to draw from the bank for additional days when they are in need. The Assistant Superintendent shall be able to participate in this bank as other administrators. The following are the guidelines for all administrators, including the Assistant Superintendent.

1. All personal and sick days must be used first;
2. The administrator shall provide a physician's statement verifying the need for additional sick days;
3. The bank days requested shall apply to days prior to the date when the administrator's long-term disability insurance could or would commence;
4. The sick bank days shall take effect immediately following the exhaustion of the administrator's personal and sick days providing the above conditions have been met.
5. Administrators may contribute only their sick days to the bank fifteen (15) days prior to the end of the second semester. A contribution form will be sent to each administrator by the Central Office.

III. TEACHER'S RETIREMENT FUND CONTRIBUTIONS:

The Employer shall pay the entire contribution to the Teacher's Retirement Fund on behalf of the Assistant Superintendent. The contribution amount is determined annually by the Indiana Public Retirement Fund.

The Assistant Superintendent is eligible for all benefits equal or better than those afforded to teachers.

IV. AUTOMOBILE

The Assistant Superintendent shall receive a stipend of \$400 per month. The Assistant Superintendent will receive the IRS mileage rate for travel outside of the district, which is for school business or professional development.

V. CONFERENCES

The Assistant Superintendent may attend conferences upon approval of the Superintendent.

VI. Nothing in this Addendum is intended to modify or in any way effect the provisions for the termination of an Assistant Superintendent's contract.

VII. SEVERABILITY

If any item in this Addendum is held invalid by any court or other tribunal of competent jurisdiction, such invalidity shall not affect the remaining provisions of this Addendum which are and shall remain severable.

**SCHOOL BOARD OF THE NEW PRAIRIE
UNITED SCHOOL CORPORATION**

President

Superintendent

Secretary

Administrator

Date

Date