

# NEW PRAIRIE UNITED SCHOOL CORPORATION

**Mr. Jim Dermody, Superintendent**  
**5327 N. Cougar Road**  
**New Carlisle, IN 46552**  
**574-654-7273, 219-778-2814**  
**FAX 574-654-7274**  
**www.npusc.k12.in.us**

May 30<sup>th</sup>, 2015

Dear Parent(s) or Guardian(s),

All K-12<sup>th</sup> grade students at NPUSC will begin the third year of the district's 1:1 Digital Learning Initiative using iPads in every classroom. The district will distribute iPads for the 6<sup>th</sup>-12<sup>th</sup> grade students at the registration events, and the K-5<sup>th</sup> grade students will receive their iPads between August 17<sup>th</sup>-21<sup>st</sup> in their homeroom classroom. We would like to invite all parent(s)/guardian(s) of K-12<sup>th</sup> students to attend only one of the registration nights so that your child may register before the start of school. In the past, each elementary school has conducted registration events at their own school, however we will be hosting a district wide registration event for all K-12<sup>th</sup> grade students this fall. If you have a conflict with attending any one of these events, then your child will not be able to receive their iPad until after the start of school when all the paperwork is turned in.

At these registration events, you will be able to take care of textbook fees, apply for free and reduced lunch if applicable, fill out your emergency information, and obtain the optional iPad insurance. Secondary students will also receive their class schedules and be able to obtain parking passes. This year we are going fully electronic; therefore, we will have stations where you will be able to see your son or daughter's emergency information and contacts in our system and have it updated and/or corrected. Below are some common questions/answers that parent(s)/guardian(s) might have prior to these registration events.

### **Registration will be located at the HS Gymnasium on Central Time (school time).**

Monday, August 3<sup>rd</sup> 8:00 am-12:00 pm and 2:00 pm-6:00 pm  
Tuesday, August 4<sup>th</sup> 12:00 pm-8:00 pm  
Wednesday, August 5<sup>th</sup> 8:00am-12:00pm 2:00pm-6:00pm  
Thursday, August 6<sup>th</sup> 12:00 pm-8:00 pm  
Wednesday, August 12<sup>th</sup> 3:00 pm- 6:00 pm

### **Elementary Students**

\*This informational meeting will only be for incoming Kindergarten students or any new student entering our school district. This meeting will be identical to the meeting that was held last school year; please do not feel obligated to attend.

Monday, August 10<sup>th</sup> from 5:30pm-6:30pm at Olive Elementary

**What are the Acceptable Use Policies?** Acceptable Use Policies (AUPs) are an integral part of any 1:1 technology framework. An AUP must be concise and clear, while at the same time covering the most important points about what users are, and are not allowed to do with their device or on the school network. AUPs are written to protect the student and the school corporation. Our school board and legal counsel have approved these NPUSC Acceptable Use Policies. Parents will have to sign the AUPs before their child receives an iPad. A student may not have access to their iPads until this form is signed.

**What are the 2015-2016 textbook fees and how have they changed?** We know that many of you like to plan ahead on textbook fee rental, and next year we will continue to have a flat fee for each grade level for all K-12<sup>th</sup> grade students. Please note that high school students taking AP, Dual Credit, or specialized classes may have an additional charge. NPUSC in accordance with the State of Indiana Statute assesses textbook rental fees. These textbook rental fees include fees for textbooks, electronic devices, and consumables such as workbooks utilized by the individual student. Textbook rental fees will be assessed for every student. The State of Indiana does offer textbook assistance (textbook assistance is not available for insurance plans) to those families who qualify for free and reduced lunches. If you believe that you may be eligible for assistance and have not already done so, please contact the Director of Food Services, Tammy Watkins, at 574-654-7271 to complete an application starting August 1<sup>st</sup>.

Kindergarten \$95  
1st-2<sup>nd</sup> grades \$115  
3rd-5<sup>th</sup> grades \$140  
6<sup>th</sup>-8<sup>th</sup> grades \$170  
9<sup>th</sup>-12<sup>th</sup> grades \$195

**When are textbook rental fees due?** Textbook rental fees are due by September 1, 2015. Payments can either be made at your child's school, the registration nights, or at the NPUSC Central Office at 5327 N Cougar Road New Carlisle, IN 46552. If you wish to enter into a payment arrangement to spread your payments into 4 equal installments due Sept 18, Oct 16, Nov 20, and Dec 17 of 2015, the payment arrangement agreement must be signed no later than September 1, 2015. Payment

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arrangements can either be made at the scheduled registration events or may be made by contacting the school secretary. If fees are not received or an approved payment arrangement made by September 1, 2015, then your account will be turned into a third party collection agency. A \$10 fee will be added to your account as well as any charges or fees added by the third party collection agency. Failure to satisfy the payment agreement payments will also result in your account being submitted for collections with the same additional fees as listed above.

**What is offered with the optional iPad insurance and how is it changing?** By law we are not allowed to mandate that parents/guardians purchase insurance. New Prairie United School Corporation, in conjunction with a third party vendor, will continue to offer individual device insurance plans with a zero dollar deductible. Plans must be purchased or waived prior to the receipt of the individual device by the student. Payments for the policy can be made via cash, check, money order, or credit/debit card. Credit/Debit Card payments can be made only online at the NPUSC website starting on the first registration event. An additional processing fee will be charged for credit/debit card payments. If you wish to enter into a payment arrangement, you may spread your payments into 4 equal installments due Sept 18, Oct 16, Nov 20, and Dec 17 of 2015. This iPad insurance payment arrangement agreement must be signed no later than September 1, 2015. Payment arrangements can either be made at the scheduled registration events or may be made by contacting the school secretary. Under Indiana Statute, insurance plans do not qualify for consideration under textbook assistance. This school year, we are offering a discount if purchased at one of the registration events due to extra staffing that will be at that event. Please be aware that the 2015-2016 school year, we will not be offering iPad loaners to students who experience a repair. This new company guarantees that the student will have their iPad returned to them within 7-10 business days. For devices lost due to theft or damaged beyond repair, including motherboard and logic board issues, a \$199 replacement cost will be applicable. The insurance company will issue a replacement device if they determine that the device covered under our plan cannot be repaired or was lost due to theft. The original protection plan will transfer with the replacement device. Additional information on the insurance plan is available the NPUSC website.

**Elementary Students \$40 (\$35 if purchased at one of the scheduled registration events)**

**Middle/High School Student \$54 (\$49 if purchased at one of the scheduled registration events)**

\*The rate increase for the 6<sup>th</sup>-12<sup>th</sup> grade students is due to the higher breakage amount at the secondary levels this past school year.

**Why will my student be issued a NPUSC Student Email Account?** Students will be assigned email accounts for use of the new Learning Management System (Schoolology), as well as being able to share work with their classroom teacher. The primary grades will use this feature very minimally, however it will be available if needed. The K-8<sup>th</sup> grade students will only be able to use the email to share with other NPUSC students or their classroom teacher. High School students will be using this school assigned email regularly for turning in their assignments on Schoolology. The email address will be in the form of [username@npusc.k12.in.us](mailto:username@npusc.k12.in.us).

**Why do 6<sup>th</sup>-12<sup>th</sup> grade students need an Apple ID?** At each elementary school, the teacher is able to oversee the Apple ID for each student. However, with the volume of students at the secondary schools, an Apple ID is required for all 6<sup>th</sup>-12<sup>th</sup> grade students. All students 13 years and older must have an Apple ID. Many of our students already have an Apple ID, and they may use that same one if they wish. Students under the age of 13 will be assigned an Apple ID and an authorization email will be mailed to the student's parent/guardian before the registration events. Apple has a setup process that will need to be completed in order for these students to be able to use the assigned Apple ID. Directions for creating an Apple ID can be found on the school's website ([www.npusc.k12.in.us](http://www.npusc.k12.in.us)) under the heading "NPUSC 1:1 Information." If students are unable to create an Apple ID prior to attending a meeting, school personnel will be available to assist in creating an Apple ID at the informational meetings.

**What will be different this school year in regards to the registration events?** To help speed up the process, each 7<sup>th</sup>-12<sup>th</sup>-grade student will still be given an iPad after completing all paperwork. Their iPad should turn on and look similar to the condition they left it in before they left for the summer. (The home screen could look different if they had to send it in for repairs before leaving for the summer.) However, if something is not working properly then they can go to the trouble shooting area to receive help. This will help cut down the wait times in each area. Please note, that all incoming 6<sup>th</sup> graders will be receiving a newly issued iPad, and they will only be able to power it on at the registration events. They may still take it home with them but their iPads will go through an onboarding process after the start of school. The onboarding process takes some time on each iPad so we will complete that with the entire 6<sup>th</sup> grade class after the start of the school year. The 6<sup>th</sup> grade students do not need to go to the trouble shooting areas unless they need assistance setting up an Apple ID.

**What will my child receive with the iPad?** At the elementary level, we will provide each student with an iPad bag with nametag, iPad case, cleaning cloth, and a wedge. At the secondary level, we will provide each student with an iPad case. Each secondary student is required to protect their iPad with a bag or sleeve of their choice. We are committed in keeping our breakage costs down, and each student will be expected to carry their iPad in their bag/sleeve at all times.

We look forward to seeing you this fall and if you have any questions, please feel free to contact Carrie Cannon, Director of Curriculum at [ccannon@npusc.k12.in.us](mailto:ccannon@npusc.k12.in.us) or 574-654-7273.